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| ***Level*** | ***Data Classification and Examples (abridged version)*** |
| **5** | ***Information that would cause severe harm to individuals or the University if disclosed.*** |
| * Research information classified as Level 5 by an IRB or otherwise required to be stored or processed in a high security environment and on a computer not connected to the Harvard data networks * Certain individually identifiable medical records and genetic information, categorized as extremely sensitive |
| **4** | ***Information that would likely cause serious harm to individuals or the University if disclosed.*** |
| * High Risk Confidential Information (HRCI) and research information classified as Level 4 by an IRB * Personally identifiable financial or medical information * Information commonly used to establish identity that is protected by state, federal, or foreign privacy laws and regulations * Individually identifiable genetic information that is not Level 5 * National security information (subject to specific government requirements) * Passwords and Harvard PINs that can be used to access confidential information |
| **3** | ***Information that could cause risk of material harm to individuals or the University if disclosed.*** |
| * Research information classified as Level 3 by an IRB * Information protected by the Family Educational Rights and Privacy Act (FERPA) to the extent it is not covered under Level 4 including non-directory student information and directory information about students who have requested a FERPA block * HUIDs associated with names or any other information that could identify individuals * Harvard personnel records (employees may discuss terms and conditions of employment with each other and third parties) * Institutional financial records * Individual donor information * Personal information protected under most other state, federal and foreign privacy laws not classified as Level 4 or 5 |
| **2** | ***Information the disclosure of which would not cause material harm, but which the University has chosen to keep confidential.*** |
| * Unpublished research work and intellectual property not in Level 3 or 4 * Research information classified as Level 2 by an IRB * Patent applications and work papers, drafts of research papers * Building plans and information about the University physical plant |
| **1** | ***Public information.*** |
| * Research data that has been de-identified in accordance with [applicable rules](http://www.provost.harvard.edu/research_policy_and_compliance/) * Published research * Published information about the University * Course catalogs * Directory information about students who have not requested a FERPA block * Faculty and staff directory information |

***Need more detailed information? See the expanded*** [***Data Classification Table.***](http://www.security.harvard.edu)

***Examples***

***Examples***

***Examples***

***Examples***

***Examples***

***Examples***

***Need to talk to an expert? Contact*** [***rdsap@harvard.edu***](mailto:rdsap@harvard.edu) ***for research data and data use agreement questions and*** [***ithelp@harvard.edu***](mailto:ithelp@harvard.edu) ***for all other security questions. Report any data breach to your Help Desk. Eff. 7.16.13***